

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Road, Warminster BA12 8LB
Date: Thursday 10 January 2013
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Longbridge Deverill and Crockerton, Maiden Bradley with Yarnfield, Norton Bavant, Sherrington, Stockton, Sutton Veny, Upper Deverills, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Stuart Figini (Democratic Services Officer) direct line 01225 718376 or email stuart.figini@wiltshire.gov.uk or Jacqui Abbott (Warminster Community Area Manager), on 07771 844 530 or email jacqui.abbott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe (Vice-Chairman)	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wyllye
Pip Ridout	Warminster West

Items to be considered	Time
Please note these timings are approximate only	
<p>1. Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p> <p>2. Apologies for Absence</p> <p>3. Minutes (Pages 1 - 10)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 8 November 2012 (<i>copy attached</i>).</p> <p>4. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7.00pm
<p>5. Wiltshire and Swindon Police and Crime Commissioner</p> <p>The Area Board will receive a presentation by the Police and Crime Commissioner (PCC), or his representative, for Wiltshire and Swindon about the Police and Crime Plan.</p> <p>The Plan will set out the PCC's strategic policing and crime priorities for the next five years. This includes working with partners, including local authorities. The Plan has to be published by the end of March 2013 and there will be an opportunity to ask questions and make comments.</p>	7:05pm
<p>6. Chairman's Announcements</p> <p>The Chairman will introduce the Announcements included in the agenda and invite any questions.</p> <p>6.a Welfare Reform in Wiltshire (Pages 11 - 12)</p> <p>The Welfare Reform Act 2012 was approved on 8 March 2012. The change to welfare is designed to simplify the benefit system and encourage people to work. If you are in receipt of benefit or an employer, then it will affect you.</p> <p>A 4 minute film will be shown highlighting the changes.</p> <p>Further information can be found in the attached announcement.</p>	7.20pm

<p>6.b Legacy for Wiltshire (<i>Pages 13 - 14</i>)</p> <p>2012 has been an overwhelming success for Wiltshire with communities coming together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend this year's events just shows what we can achieved when we work together.</p> <p>The attached document details the success of events in 2012 and looks at the challenge to keep the spirit and sense of achievement and pride alive into 2013.</p>	
<p>6.c Current Consultations (<i>Pages 15 - 18</i>)</p> <p>Have your say on how your council works by viewing the current consultations. The information in the document included in the agenda is available on the Wiltshire Council website under: Council and Democracy / Consultations.</p>	
<p>7. Warminster Area Our Community Matters Website</p> <p>The Board will hear from Matthew Woolford, Communications Team, Wiltshire Council about the launch of the Warminster Area community website.</p>	<p>7:30pm</p>
<p>8. Winter Update</p> <p>To receive an update from Council Officers about how they have prepared for the onset of winter and how they are responding to changing weather patterns.</p>	<p>7:40pm</p>
<p>9. Your Local Issues Update (<i>Pages 19 - 20</i>)</p> <p>An update from the Community Area Manager and leaders of the groups working on existing issues.</p> <p>If you would like to raise an issue please contact the Warminster Community Area Manager, Jacqui Abbott on 07771 844 530 or jacqui.abbott@wiltshire.gov.uk or report the issue on the Wiltshire Council Website by using this link.</p> <p>The Chairman will invite those attending to raise any urgent items of public concerns and will also invite any questions from the floor.</p>	<p>7.55pm</p>
<p>10. Updates from Partners (<i>Pages 21 - 38</i>)</p> <p>To receive updates from any of the following partners:</p> <ul style="list-style-type: none"> ➤ Wiltshire Police ➤ Wiltshire Fire and Rescue Service ➤ NHS Wiltshire 	<p>8.10pm</p>

- Warminster and Villages Community Partnership
- Town and Parish Councils Nominated Representatives
- Warminster Community Area Young People's Issues Group
- The Warminster and District Chamber of Commerce

Some written updates have been received and are included in this agenda.

11. **Warminster Villages Community Partnership and Youth Development Centre - Transport Funding Update** **8:20pm**

The Area Board will receive an update from the Warminster Villages Community Partnership and Youth Development Centre about transport funding that was awarded in November 2011.

12. **Community Area Transport Group - Budget Allocation Proposals** *(Pages 39 - 40)* **8:30pm**

The Area Board will be asked to consider and agree the budget allocation proposals from the Community Area Transport Group.

Copy of report attached.

13. **Area Board Funding - Community Area Grants** *(Pages 41 - 68)* **8:40pm**

To consider any applications for funding from the Community Area Grants Scheme.

A decision was made in 2010/11 that paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce the volume of paper used. However the full applications are circulated to all members of the Area Board, published on the Wiltshire Council website and hard copies are available on request.

14. **Your Area Board - Your Ideas, Your Reactions, Your Suggestions**

The board will consider the existing Forward Work Plan for the Warminster Area Board at which point the Chairman will invite those present to suggest topics to be considered at future meetings.

If you cannot attend the meeting and would like to suggest topics please contact the Democratic Services Officer whose details are available on the front page of this agenda.

15. **Future Meeting Dates**

The next meetings of the Warminster Area Board will be on:

- 7 March 2013 – Warminster Civic Centre

- 4 July 2013 – Venue to be agreed
- 5 September 2013 – Venue to be agreed

16. **Evaluation and Close**

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MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Warminster Civic Centre, Sambourne Road, Warminster BA12 8LB
Date: 8 November 2012
Start Time: 7.00 pm
Finish Time: 9.35 pm

Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer) 01225 718376 or email:
stuart.figini@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout, Cllr Keith Humphries,
Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe (Vice Chairman) and Cllr Dick
Tonge

Wiltshire Council Officers

Jacqui Abbott, Warminster Community Area Manager
Barry Pirie, Service Director for Human Resources and Organisational Development
Kevin Fielding – Democratic Services Officer

Town and Parish Councillors

Warminster Town Council – Heather Abernathie
Chitterne Parish Council – Mike Lucas
Heytesbury Parish Council – Vanessa Sturmey
Upton Lovell Parish Council – Jayne Duff

Partners

Wiltshire Police – Inspector Lindsey Winter
Wiltshire Fire and Rescue Service – Mike Franklin
Community Area Partnership – Len Turner & Shona Holt

Total in attendance: 102

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the Warminster Civic Centre, and then introduced the Wiltshire councillors who made up the area board.</p> <p>The Chairman thanked the various stake holders and parish representatives in attendance.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Francis Morland.</p>
3.	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the 6 September 2012 meeting were agreed as a correct record and signed by the Chairman.
4.	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.13-4. Chapel of St Lawrence. Cllr Andrew Davies – was a trustee of the Chapel of St Lawrence, would leave the room when the application was discussed and voted on.</p>
5.	<p><u>Young People's Participatory Budgeting Awards</u></p> <p>Presentations from groups of young people bidding for area board funding were invited from local youth groups and schools. These groups were invited to the Area Board to “pitch” their projects to the Area Board members and the public in attendance.</p> <p>Each group gave a short presentation, which was then followed by any questions.</p> <p>The Chairman gave a brief explanation of the interactive voting system which would be used to score the presentations, the amount allocated was £4,045, which it was agreed would be allocated with the first and second place finishers receiving the full amount that they had applied for. The rest would be divided up between the remaining groups in proportion to what they had applied for.</p> <p>The presentations were as follows:</p>

- Heytesbury Primary School – Isabel’s Garden.
- Upton Lovell Youth Group – Bush Camp Trip.
- Warminster Guides, (Senior Section) – PGL trip to the Isle of Wight.
- Maiden Bradley Young Persons Group – Club Equipment.
- Warminster Swimming Club – Fun Swimming Equipment.
- St John’s School, Warminster – Outdoor Story Telling Area.

Results

- 1st Upton Lovell Youth Group.
- 2nd St John’s School, Warminster.
- 3rd Maiden Bradley Young Persons Group.
- 4th Warminster Guides, (Senior Section).
- 5th Warminster Swimming Club.
- 6th Heytesbury Primary School.

Decision

- **That the Warminster Area Board agreed to grant funding to the youth groups as listed below:**

Upton Lovell Youth Group – awarded £1,000

St John’s School, Warminster – awarded £1,000

Maiden Bradley Young Persons Group – awarded £653

Warminster Guides, (Senior Section) – awarded £333

Warminster Swimming Club – awarded £438

Heytesbury Primary School – awarded £618

Cllr Davies thanked all the youth groups and schools for their entertaining presentations and thanked the meeting for its help in judging the presentations.

6.

Chairman's Announcements

The following announcements contained in the pack were outlined by the Chairman:

- Informal Adult Education Update.
- Victim Support.
- Community Infrastructure Levy.
- Youth Service Update.
- Current consultations.

7.	<p><u>Your Local Issues</u></p> <p>The Community Area Manager outlined the Warminster Area Board Issues report, dated 8 November 2012, as contained in the agenda pack.</p> <p>Decision</p> <ul style="list-style-type: none"> • The report dated 8 November was noted by the Warminster Area Board.
8.	<p><u>Community Asset Transfer - Warminster Town Council</u></p> <p>The Warminster Area Board considered an application submitted by Warminster Town Council for the transfer of land adjoining the Civic Centre, Warminster (the report and plans were contained in the agenda pack).</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board approves the transfer of the land adjoining the Civic Centre, Warminster.
9.	<p><u>Youth Advisory Group Appointments</u></p> <p>The Area Board were asked to appoint a representative to attend future Youth Advisory Group meetings. The YAG group would be linked to the Area Board and chaired by a young person under the age of twenty five.</p> <p>Over 50% of the YAG membership would be under nineteen years of age and the group would play a key role in improving the coordination of positive activities for young people in local areas.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board nominates Cllr Pip Ridout as the Youth Advisory Group representative with Gary Welsh – Warminster Youth Centre.
10.	<p><u>Updates from Partners</u></p> <p>Written updates from the following partners were noted:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Wiltshire Fire and Rescue Service.

	<ul style="list-style-type: none"> • NHS Wiltshire. • Wiltshire Involvement Network. • Warminster and Villages Community Partnership. • Warminster Town Council. • Horningsham, Longbridge Deverill and Maiden Bradley Parish Councils. • Community Area Transport Group. <p>The Chairman thanked all the partners for their updates.</p>
11.	<p><u>Community Area Transport Group Budget Allocation Proposals</u></p> <p>i.Improvements to A350 Junction – CAT-G funding of £2,100. (Parish Council has agreed to contribute £1,000 to the project which will cost £3,100).</p> <p>ii.Beech Grove - CAT-G funding of £1300. This is for a topographical survey. An application will be made to the 2013/14 substantive scheme for possible future work on creating access restrictions.</p> <p>iii.Smallbrook Lane / Boreham Road - CAT-G funding of £800. To provide hatched lines at junction to improve access for vehicles exiting Smallbrook Lane.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Warminster Area Board agrees the prioritised projects listed above for CATG expenditure.
12.	<p><u>Area Board Funding - Community Area Grants</u></p>

	<p>The area board considered the following applications seeking 2011/12 Community Area Grant funding:</p> <p>Decision Corsley Reading Room - awarded £1,591.21. <i>Reason</i> <i>The application demonstrates a link to the community plan through supporting parishes in the development of their village halls / meeting places.</i></p> <p>Decision Warminster Supporter's Group, Wiltshire Wildlife Trust – awarded £4,976. <i>Reason</i> <i>The project demonstrates a link to the community plan through economy and tourism, culture and leisure, the environment and volunteering.</i></p> <p>Decision Warminster Area Rural and Town Schools Partnership – awarded £350. <i>Reason</i> <i>The funding would provide a 6 week course for up to 9 adults and 2 children per adult and encourages children and adults to learn together. Learning opportunities are extended and a similar project in the Summer was very popular and successful.</i></p> <p>Note Cllr Andrew Davies leaves the room, Cllr Fleur de Rhe-Philippe now in the chair.</p> <p>Decision Chapel of St. Lawrence - awarded £4,990. <i>Reason</i> <i>The project will upgrade the facilities of the chapel for community used which includes the provision of a toilet for disabled people and catering facilities. The building will be more accessible to the general population for community and charitable events.</i></p> <p>Cllr Andrew Davies returns to the room.</p>
13.	<p><u>A36 Manor Road Junction, Upton Lovell</u></p> <p>The Chairman welcomed and introduced the following:</p> <p>Mike Ginger, Andrew Page-Dove, Annabelle Dexter - Highways Agency.</p> <p>Cllr Dick Tonge – Cabinet member for Highways & Transport, Wiltshire Council.</p> <p>Graham Hay - Head of Service, Traffic & Network, Wiltshire Council.</p> <p>Jon Perrett, read out a statement on behalf of Upton Lovell Parish Council and</p>

the residents of Upton Lovell who were unhappy with the new mirror and did not want traffic to be stopped from exiting from Manor Road on to the A36.

Mike Ginger – Highways Agency then advised that in order to manage safety across the Agency's network, an accident concentration of six or more injury accidents in three years triggers a situation whereby the Agency studies the underlying causes of the problem, develops a proposal to address these causes and seeks resources to fund a solution.

The Highways Agency had commissioned a survey to understand the cause of the accidents and to identify a permanent solution to the safety issues of the junction.

A number of short term options have been proposed:

Mirror – given the current record of the junction over the last three years and the fact that there is limited visibility at the junction of Manor Road and the A36, the mirror on its own would not provide a solution to the safety issues at the junction. The data going back to 1991 shows that a further seven accidents had occurred involving traffic emerging from the junction, all of which occurred with the operation of the old mirror.

Improved visibility – this could be improved by cutting back vegetation to the right. This would achieve only an additional approximately ten metres of visibility. Overall visibility would be way below the required ninety metres for a forty mph road.

Experimental Traffic Regulation Order – which would stop the movements out of Manor Road. The Highways Agency had been liaising closely with Wiltshire Council; who are in the best position to introduce the experimental traffic regulation order.

The experiment would run for a maximum period of eighteen months and consultation would take place during that period. The scheme would be monitored. It is intended that a final agreed scheme would follow on from the experiment.

Questions and points raised from the floor included:

- Upton Lovell residents would be locked into the village if the experimental traffic regulation order was implemented and Network Rail closed the level crossing for maintenance work, which had been muted.
- The Highways Agency should have replaced the old mirror with a "like for like" one, the new mirror is inadequate for the purpose it is intended for.
- A very dangerous road junction, that needs a proper solution found.
- There would be a big impact on farm and business vehicles in the village if Manor Road was closed.

- Residents of Upton Lovell do not want Manor road closed.
- Could the Highways Agency not put traffic lights on the junction?
- Could the Highways Agency just accept that the new mirror that they put up is not as good as the one that it replaced.

a. The Highways Agency could maybe consider this.

- Will the findings of the Highways Agency's report be shared with Wiltshire Council and Upton Lovell Parish Council?

a. Yes.

Points made by the Wiltshire Councillors:

- The Highways Agency's experimental traffic regulation order is clearly not well received by the residents of Upton Lovell.
- The back roads around Upton Lovell can be dangerous during the winter period.
- The Highways Agency should ask the village of Upton Lovell what it wants as a solution to this issue.
- Leadership is needed to make the right decisions.
- The road closure would cause local businesses financial hardship.

Summing up

The Highways Agency advised that they would take on board the points raised, particularly temporary traffic lights and local issues with temporary routes.

That safety was the motivating force that drove the Highways Agency.

Cllr Dick Tonge - Cabinet member for Highways & Transport, Wiltshire Council advised that discussions with Upton Lovell Parish Council would be taken into account.

That Graham Hay - Head of Service, Traffic & Network, Wiltshire Council was fully engaged in this project.

That Wiltshire Council would work with the Highways Agency on this issue. Upton Lovell Parish Council advised that they hoped the views and wishes of the residents of Upton Lovell were taken into account.

The Chairman thanked the residents of Upton Lovell, the representatives of the Highways Agency and Wiltshire Council for attending the meeting and hoped a solution could be found to the issue.

14.	<u>Future Meeting Dates</u> <ul style="list-style-type: none">• 8 November 2012 – Warminster Civic Centre.• 10 January 2013 – Warminster Civic Centre.• 7 March 2013 – Warminster Civic Centre.
15.	<u>Close</u>

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Subject:	Impact of Welfare Reform
Officer Contact Details:	Emma Cooper Community Partnership Manger 01225 718627 Emma.cooper@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm
Further details available:	From Wiltshire Council on: 0300 4560100

Summary of Announcement:

On 8 March 2012 the Welfare Reform Act 2012 was approved. This government change to welfare is designed to simplify the benefit system and encourage people to work. It will affect many people across the country and if you are in receipt of benefit, or an employer, then it will affect you too. The council is working with partners to make sure information and support is available to all those who need it. The changes include:

- Benefit cap
- Under-occupation rules (housing benefit)
- Universal credit
- Disability Living Allowance
- New Council tax scheme
- New social fund

Further information is available on the council's website: <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm>. Or telephone the council on: 0300 456 0100

An 'infographic' has been commissioned by Wiltshire Money which is the financial inclusion partnership for the county. The film is less than 4 minutes long and we will watch this now: <http://www.youtube.com/watch?v=dd29tTwwT8>

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Subject:	Legacy for Wiltshire
Officer Contact Details:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk
Weblink:	Follow 2012 A year of Celebration at:  
Further details available:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk

Summary of Announcement:

This year has been an overwhelming success for Wiltshire and it was wonderful to see our communities come together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend this year's events just shows what we can achieve when we work together.

The challenge now is to keep that spirit and sense of achievement and pride alive, and to create a lasting legacy for Wiltshire. Keeping the momentum of this year going into 2103 and beyond will be good for our county. We need to take every opportunity to encourage communities to continue to come together, to take action to keep our economy buoyant and to encourage people to keep active and healthy.

This year we held a series of community evening events that provided a forum to share ideas and plans and to update on key information. We would like to reconvene these meetings in the new year to focus on what we can do in 2013 to create a lasting legacy and by working together how we keep the success of this great year going.

We would like to invite you to attend one of the following events;

Wednesday 16 January, at the Corn Exchange, Devizes

Wednesday 23 January, at the Guild Hall, Salisbury

Thursday 31 January, at County Hall, Trowbridge

Thursday 7 February at the Town Hall, Chippenham

All the evenings will start with tea and cakes at 6pm. The meeting will start at 6.30pm, finishing by 8pm.

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Current consultations

Have your say on how your council works by viewing our current consultations.

Consultation	Closing Date	More information
Wiltshire World Changers Network survey	9 December 2012	<p>The Wiltshire World Changers Network (WWCN) was set up over 5 years ago. Since then much has changed, with further new initiatives on the horizon. This survey is to find out what you find most useful about the network and website, and what your priorities are for the future. It will help Wiltshire Council plan how best to support community sustainability action in the future. [link to survey here]</p> <p>The survey should take you about 10 minutes to complete. All responses will remain anonymous. Please fill it in by Friday 9 December. The results will be provided on the Wiltshire World Changers Network website by the end of December 2012</p>
Options for an Air Quality Management Area in Calne 2mb	31 December 2012	<p>Options for an Air Quality Management Area in Calne (September 2012)</p> <p>For more details please contact publicprotectioneast@wiltshire.gov.uk or see our Air Quality consultation webpage.</p> <p>The draft ASB strategy draft ASB strategy 100kb sets out how the Swindon and Wiltshire Community Safety Partnerships will reduce ASB, support communities and victims as well as how perpetrators will be dealt with. It also sets out how partners will work together.</p>
Anti-Social Behaviour Strategy Consultation	31 December 2012	<p>We are encouraging as many people as possible to take part in the ASB reduction strategy consultation by answering a few short questions.</p> <p>If you have any queries about the ASB reduction strategy consultation please contact one of the following:</p> <p>Wiltshire Council Safer Communities Team - 01225 716610</p> <p>Swindon Borough Council Swindon Anti-Social Behaviour Manager - 01793 466047</p>
Westbury Community Campus survey	31 January 2013	<p>The idea of a campus is to bring a number of services and facilities together in one or more places. This means people will be able to access a variety of services from</p>

Consultation	Closing Date	More information
Draft Anti - Bullying Strategy 2012-2015	8 February 2013	<p>not only the council but its partners and the voluntary sector, as well as services offered by the community. Each campus will be unique and based upon the needs of that community as identified through consultation.</p> <p>Have a look at the website; www.wiltshire.gov.uk/westburycommunitycampus to find out more about the campus programme and some frequently asked questions. Also look out for the posters displayed around the community area allowing you to complete our survey direct from your smart phone or you can complete the Westbury Community Campus survey online.</p> <p>The closing date for the survey is Thursday 31 January 2013, from here the Community Operations Board will analyse the results and produce a working proposal which will be presented to the area board in the early part of next year.</p> <p>This draft strategy is an update to, and builds on, the previous Anti-Bullying Strategy (2008-2011) and the work carried out under the direction of the Anti-Bullying Steering Group. It builds on current work being done with our children and young people to promote resilience, celebrate differences, challenge all forms of discrimination and develop a safe environment where bullying does not thrive (including online). Views are sought on this consultation draft – to be submitted by Friday 8 February 2013.</p>
Wiltshire's Joint Health and Wellbeing Strategy - Consultation survey	14 February 2013	<p>Consultation responses/enquiries: To send feedback on the draft strategy please email your response to Pathways@wiltshire.gov.uk.</p> <p>Wiltshire's draft Joint Health and Wellbeing Strategy sets out the areas where joint working will be a priority between organisations in the coming years. It will be reviewed again in 2014. We are very grateful for your views on this draft strategy. The consultation lasts for 3 months from 14 November 2012 until 14 February 2013. For more information see Wiltshire's Joint Health and Wellbeing Strategy</p>
Domestic Abuse Strategy Consultation	19 February 2013	<p>The draft Domestic abuse reduction strategy draft Domestic abuse strategy 99kb sets out how the Swindon and Wiltshire Community Safety Partnerships are committed to working together to seek resolutions to reduce the prevalence of domestic abuse.</p>

We are encouraging as many people as possible to take

Consultation	Closing Date	More information
Draft Air Quality Supplementary Planning Document 7mb	19 February 2013	<p>part in the DA reduction strategy consultation by answering a few short questions.</p> <p>If you have any queries about the DA reduction strategy consultation please contact one of the following:</p> <p>Wiltshire Council Safer Communities Team - 01225 716610</p> <p>Swindon Borough Council DV Reduction Co-ordinator - 01793 466512</p> <p>The Air Quality Supplementary Planning Document provides technical advice on how to deal with planning applications that could have an impact on air quality with a view to ensuring consistency in the approach to proposed new developments. The document addresses mitigation measures, air quality assessments and consistency. It is an evidence document in support of the Draft Wiltshire Core Strategy of which air quality has its own policy (core policy 55). The latest edition of the People's Voice is now available.</p>
People's Voice survey	7 January 2013	<p>The People's Voice is a regular survey designed to help us find out more about the opinions and views of the people of Wiltshire. This survey covers questions on Consumer protection, Community safety, Fire safety, 2012 Legacy, Health and wellbeing and Budget planning. You do not however need to be a panellist to complete the survey and we would appreciate your input.</p>
Housing needs survey	Open	<p>The People's Voice survey is available online and is open until 7 January 2013. Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p> <p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: housing.strategy@wiltshire.gov.uk</p>
Consultations on Traffic Regulation Orders	Open	<p>Telephone: 01249 706614 Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p>

Consultation Closing Date**More information**

As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.

Consultation Strategy

Wiltshire Council has a [Wiltshire Council Consultation Strategy consultation strategy 5mb](#) which helps us improve our consultation process. To support the consultation strategy, we have devised a number of methods to specifically target the aspects of co-ordination, information sharing and resident understanding. These methods have been put in place in order to help us reach our goal of an open honest decision making processes.

Wiltshire and Swindon Intelligence Network

If you are interested in viewing research reports, results or additional information about Wiltshire, please visit the [Wiltshire and Swindon Intelligence Network](#)

Warminster Area Board Issues Report for 8 November 2012

New issues since last meeting:

1. Dog Fouling Upper Marsh Road

Following a previous incident which was dealt with, further dog fouling has occurred and has been reported to street scene technicians.

2. Caravans entering Longleat via Geys Hill, Lane End, Corsley

An issue has been raised regarding caravans entering Longleat to and from the A362 at Lane End Corsley via Geys Hill. Residents and workers are affected by this traffic which blocks the roads and causes potential danger according to the complainant.

This issue will be discussed at the next CATG (Community Area Transport Group) meeting on 4th February.

3. Signage in Warminster Town

Issues raised by Economy and Tourism Group of Warminster and Villages Community Partnership.

Meeting and walk around town planned by members of group and also the CATG group in late January.

Issues Resolved and Closed since last meeting

1. Cycle barrier Wessex Court

This has been installed and the issue of cyclists outside front doors has been resolved.

Ongoing Issues under investigation

1. Warminster Pleasure Gardens

Issues regarding the former tennis pavilion and maintenance are ongoing and constructive meetings have been held. Neil Ward (Head of Strategic Property Services) has provided costings regarding refurbishment of the pavilion and some funding has been found from the Council. Friends of Warminster Park will also be applying for grants. More detail is needed including detailed costings is required from Wiltshire Council in order to proceed with funding applications and to progress the project. Neil Ward to provide update to Area Board at 10 January meeting.

2. Several overgrown footpaths in Warminster

Community Area Manager has raised with officers who are investigating. This is a general issue in the Summer months in Warminster. The Town Clerk has co-ordinated a successful meeting and a map of responsibilities completed. Further meetings to take place and a range of actions are in progress.

3. Junction to Upton Scudamore A350

The work on this has been agreed and funded and due to be implemented in the New Year.

4. Parking on junction of Smallbrook / Boreham Road

Consultation letters have been delivered prior to implementing proposal of hatched white lines. Funding secure.

5. Parking on pavement Highbury Park and Cul-de-Sac

Area Manager and Town Clerk drawing up list of difficult areas.

6. Beech Grove / Portway junction

Topographical survey undertaken and plans to be drawn up in the New Year for preferred option.

7. Grovelands / Victoria Road

The work on this junction has been approved and should be implemented shortly.

Further details / actions and outcomes can be viewed at www.wiltshire.gov.uk/areaboards including reporting of issues.

Report Author: Jacqui Abbott, Community Area Manager
Jacqui.abbott@wiltshire.gov.uk 07771 844 530



**Crime and Community Safety Briefing Paper
Warminster Community Area Board
28th December 2012**

Current Priorities:

Up-to-date details of the current news about Neighbourhood Policing Teams, including, profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police Website.

📄 Visit the new and improved website at: www.wiltshire.police.uk

<ul style="list-style-type: none"> • Traffic Related 	<ul style="list-style-type: none"> • Within the Rural Community and Schools
<ul style="list-style-type: none"> • Anti Social Behaviour 	<ul style="list-style-type: none"> • Three Horseshoes Walk and Primrose Walk.
<ul style="list-style-type: none"> • Speeding 	<ul style="list-style-type: none"> • Chitterne, Chapmanslade and Sutton Veny.
<ul style="list-style-type: none"> • Parking/Obstruction 	<ul style="list-style-type: none"> • Rear access road to the Fire Station.

Team News:

Ps Debra ASHLEY

Town Team:

Pc Sam Withey
PCSO Lorraine Rice
PCSO Jason Greenland
PCSO Mary Moore

Rural Team:

Pc Vicky Howick
PCSO Caroline Wright

Performance:

ER Warminster	Crime				Detections	
	December 2010 - November 2011	December 2011 - November 2012	Volume Change	% Change	December 2010 - November 2011	December 2011 - November 2012
Victim Based Crime	940	967	27	3%	19%	22%
Domestic Burglary	43	30	-13	-30%	12%	0%
Non Domestic Burglary	99	92	-7	-7%	5%	8%
Vehicle Crime	78	111	33	42%	12%	9%
Criminal Damage & Arson	194	212	18	9%	19%	18%
Violence Against The Person	154	221	67	44%	49%	45%
ASB Incidents (Year to Date)	700	574	-126	-18%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (November 2011 - October 2012).</p>						
<p>* Detections include both Sanction Detections and Local Resolution</p>						

Performance this reporting period remains fairly static when compared to the last police report.

Year on year comparisons show a slight increase in certain crime types, however the good news is Burglary – to both houses and other buildings – remains lower when compared to last year's figures.

The figures re violence whilst disappointing reflect a predominance of private space incidents, where reporting is encouraged.

There are reports of public/night time violence but this is not an issue for the town. There are no current series of crimes.

Lindsey Winter
Sector Inspector
Warminster Westbury Tisbury and Mere
28th December 2012

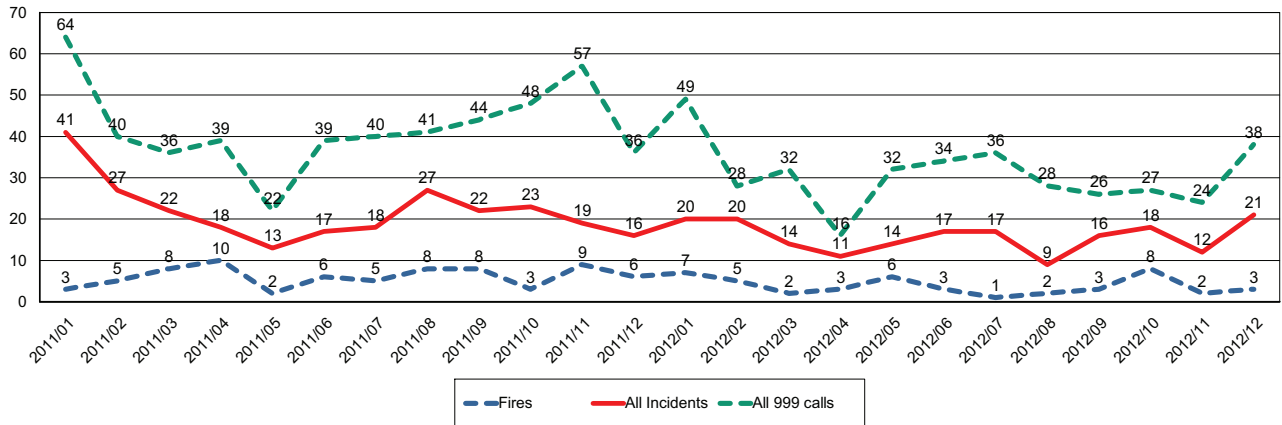
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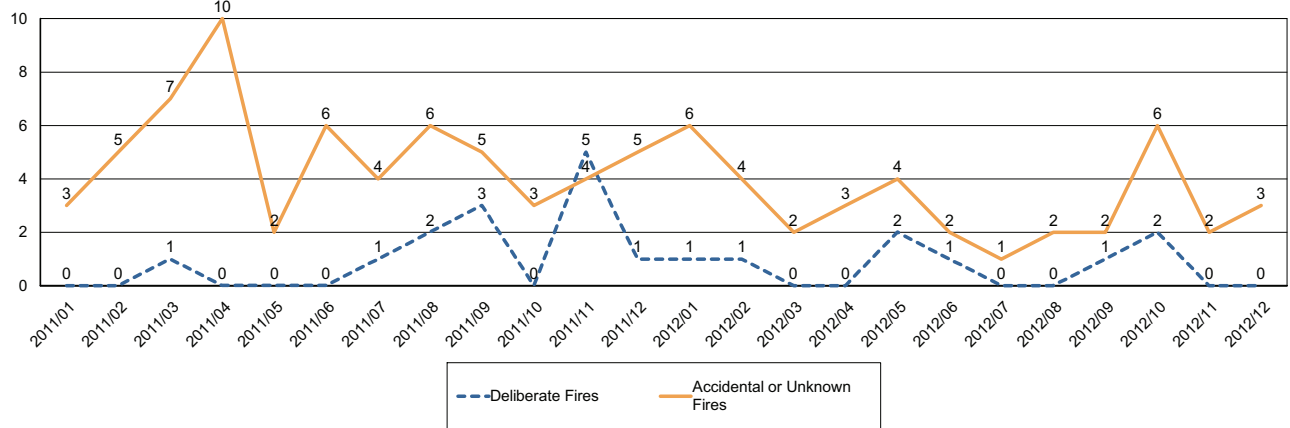
Report for Warminster Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

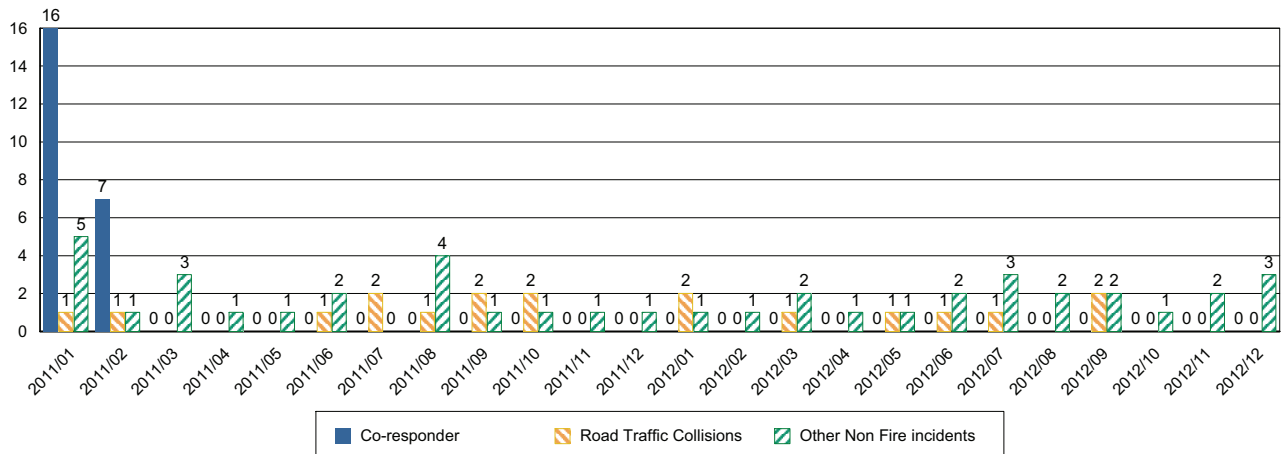
Incidents and Calls



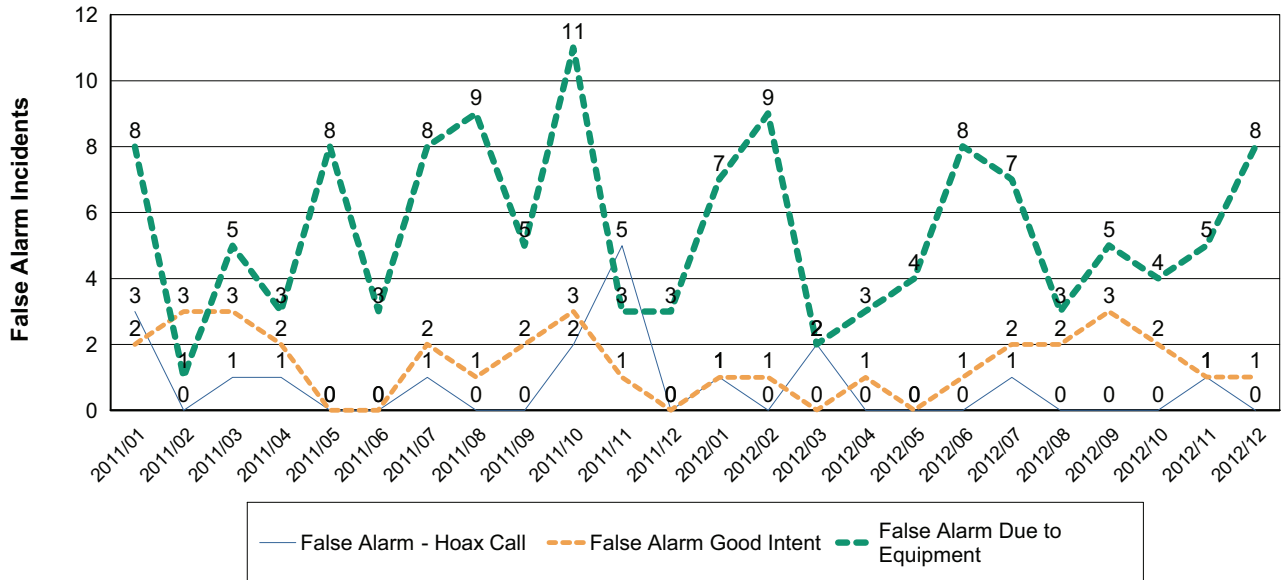
Fires by Cause



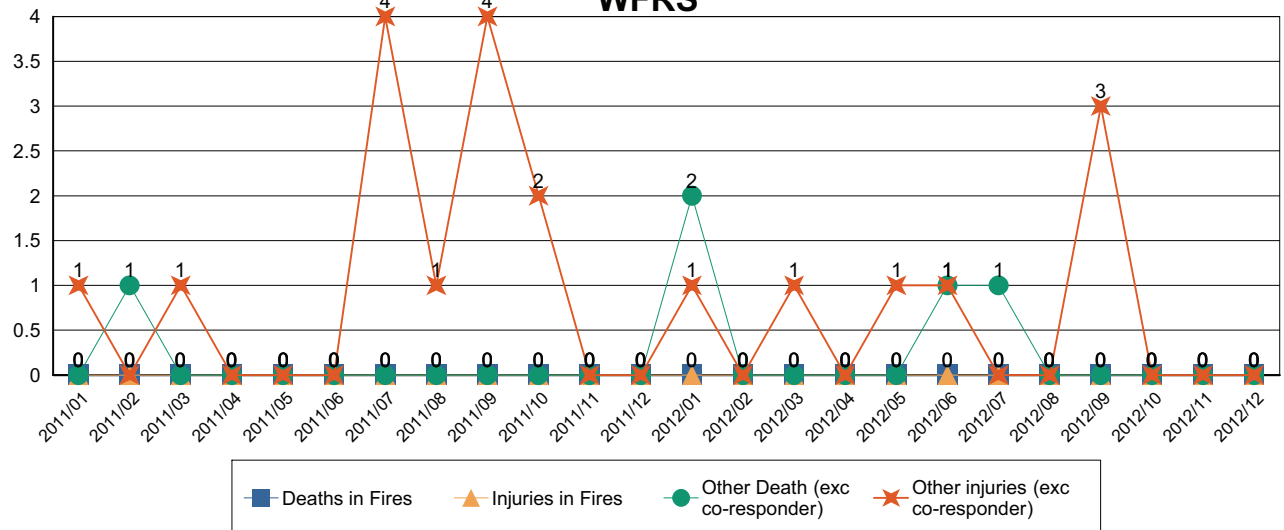
Non-Fire incidents attended by WFRS



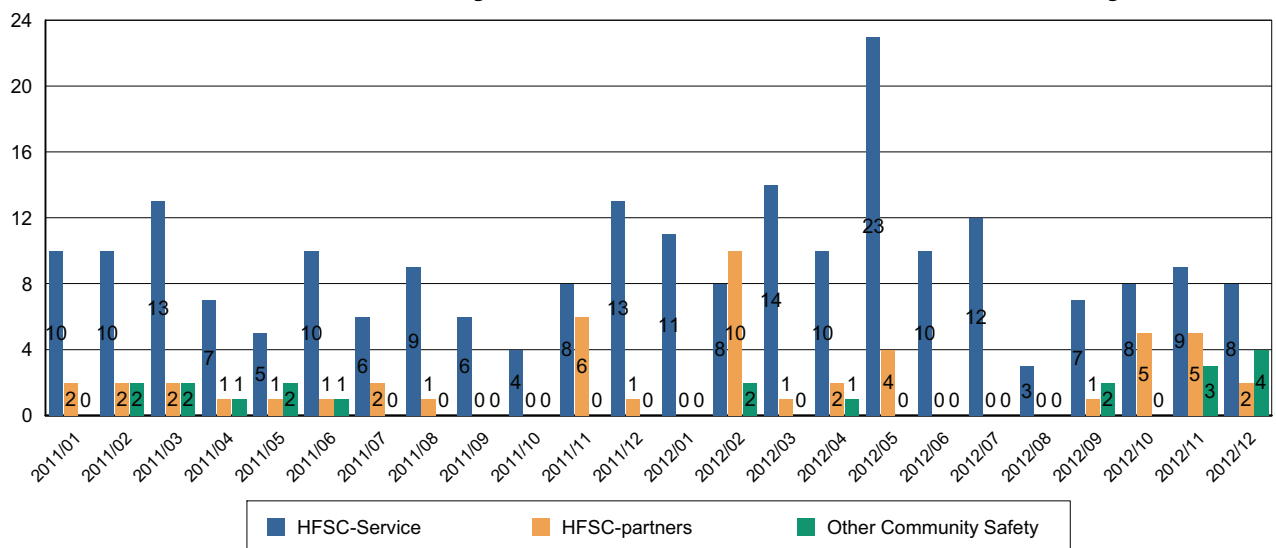
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

December 2012 update

Get the jab, get Flu Safe

NHS Wiltshire is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover in a week or two – yet every year people become seriously ill because they don't get their free flu jab.

People in the 'at risk' group are more vulnerable to the effects of seasonal flu and it's recognised that they can go on to develop a more serious illness, such as bronchitis and pneumonia.

Flu is not the same as a cold and it affects people of all ages. If you're in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over (including those who will be 65 by March 31 2013)
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

The flu jab is completely safe, even for pregnant women, and it can't give you flu as it does not contain any live virus.

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Choose Well campaign

NHS Wiltshire is appealing to the public not to go to A&E departments this winter unless they genuinely have a very serious or life threatening health problem.

Every year hospitals report that the number of people using A&E inappropriately is increasing – costing the millions of pounds – when there are more suitable health services available.

The Choose Well campaign aims to encourage people to find a more appropriate service for minor injuries and ailments. In particular, the campaign will focus on providing information to:

families with young children

young people aged 15 – 24

people with long term conditions such as diabetes or respiratory problems.

The Choose Well campaign asks the public to think about how serious their health problem is and then choose the right service:

- For very minor problems such as a hangover, indigestion, or a grazed knee, people should self-care
- For minor infections, coughs and colds, advice can be given by local pharmacies
- For ailments such as stomach pain and vomiting, a persistent cough or ear pain call your GP surgery, visit your local walk in centre or your minor injuries unit. Details can be found at www.nhs.uk A mobile phone friendly web-link is also available at <http://bit.ly/nhsnwQR>

If you are not sure which service to choose, call NHS Direct on 0845 4647.

Non-Urgent Patient Transport Services

The Department of Health defines non-emergency Patient Transport Services (PTS) as the non-urgent, planned, transportation of patients with a medical need for transport to and from a premises providing NHS healthcare and between NHS healthcare providers.

This can and should encompass a wide range of vehicle types and levels of care consistent with the patients' medical needs.

We are seeking the opinion of local people who use non-urgent patient transport on how the current service is being provided and encourage you to complete the questionnaire and share your views.

Please go to our website to complete our questionnaire:

<http://www.wiltshire.nhs.uk/Default.aspx?LocID-01Inew02q.RefLocID-01I007003001.Lang-EN.htm>

If you would like a hard copy of the Questionnaire, please call the communications department on 01380 736010.

The next PCT Cluster Board Meeting will be held on **Weds 23rd January** – venue TBC. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

Partner Update for Warminster Area Board

Name of Parish/Town Council/Partner: Warminster Town Council

Date of Area Board Meeting: 10 January 2013

Headlines/Key Successes

- Welcome Home and Freedom parade 3 Yorks held on 30th November 2012
- Christmas Market held over two days at Warminster Civic Centre

Projects

- Christmas Lights need a new home for storage
- Review of Internal Signage within the Town in partnership with CATg
- Upgrade of CCTV System
- Enterprise Warminster are working on three events at the Civic Centre
January MyHigh Street – online retailing
February Action on Market Towns - Toursim
March Action on Market Towns - Retail

More details will be posted on www.warminster.uk.com

Diary Dates

- 23rd January film showing at Warminster Civic Centre 2pm – 4pm
- 20th March film showing at Warminster Civic Centre 2pm – 4pm
- 14th April Mayors Civic Service Minster Church
- 17th April Job Fair Warminster Civic Centre
- 27th April Spring Craft Market at Warminster Civic Centre

More details will be posted on www.warminster.uk.com

Hu Abernethie

Date: 10th December 2012

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Partner Update for Warminster Area Board

Name of Parish Horningsham Parish Council

Date of Area Board Meeting: Thursday 10 January 2013

Headlines/Key Successes

- Longleat Estate Annual Meeting with parishioners seen as proactive meeting to take place again next year.

Projects

- Play Area - Quotations being sought
- Parish Plan - project given the go ahead
- Housing Survey - in progress
- Community Bulk Buying Scheme - Co-ordinator being sought

Diary Dates

- Next Full Parish Council meeting 17th January 2013

Date: 21st December 2012

Sarah Jeffries MILCM
Parish Clerk

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Partner Update for Warminster Area Board

Name of Parish Maiden Bradley with Yarnfield

Date of Area Board Meeting: Thursday 10 January 2013

Headlines/Key Successes

- Community Pay Back Team have cleared all around the grounds of the village Hall, Village Hall Committee thrilled with the results
- More Grit Bins to be purchased for Community use

Projects

- Council to look into a Project to install a Heart Defibrillator
- Vacancy on the Parish Council
- Village Shop have approached the Parish Council to register it as a Community Asset

Diary Dates

- Next Full Council meeting 8th January 2013 7.30pm in Maiden Bradley Village Hall

Date: 21st December 2012

Sarah Jeffries MILCM
Parish Clerk

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Partner Update for Warminster Area Board

Name of Parish Upper Deverills Parish Council

Date of Area Board Meeting: Thursday 10 January 2013

Headlines/Key Successes

- £300.00 Grant awarded to Kingston Deverill Village Hall for the refurbishments
- £150.00 Grant awarded to the Deverill Players to put on a Community Play in January.

Projects

- Parish Plan – Consultation papers collated working group meeting with Community First on the 29th January 2013 to take the next phase forward
- Co-optioin of New Councillor in progress
- Annual Parish Newsletter and Information Brochure on how Parish Council meetings work to be distributed to all house holders

Diary Dates

- Next Full Parish Council meeting 16th January 2013
- The Deverills Players will be putting on this very English comedy on Friday 18th and Saturday 19th January at 7pm in Manor Farm Barn, Kingston Deverill. The superb cast of four women and one man are all local – Tickets are £5 and available on 01985 844385 or email judymunro@tiscali.co.uk.

Date: 21st December 2012

Sarah Jeffries MILCM
Parish Clerk

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Partner Update for Warminster Area Board

Name of Parish Longbridge Deverill & Crockerton Parish Council

Date of Area Board Meeting: Thursday 10 January 2013

Headlines/Key Successes

- Lords Hill Junction Road Safety Alterations - Funding of £850.00 agreed as match funding towards Community Area Traffic Group project.

Projects

- Flood Plan in progress - businesses and residents targeted
- Housing Survey approved - Rural Housing Association to take forward
- Winter Emergency Plan - in progress

Diary Dates

- Next Full Parish Council meeting 14th January 2013

Date: 21st December 2012
Sarah Jeffries MILCM
Parish Clerk

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Wiltshire Council

Warminster Area Board

10 January 2013

Agreement of Community Area Transport Group Budget Allocation Proposals

1. Purpose of the Report

- 1.1. To agree the budget allocation proposals from the Community Area Transport Group (CATG) for the Warminster Community Area.

2. Background

- 2.1. Funding for local road schemes for 2012/13 is to be allocated by area boards through Community Area Transport Groups (CATGs).
- 2.2. The Warminster CATG met in December 2012 to prioritise projects which have been put forward for CATG expenditure.
- 2.3. The CATG discussed a variety of projects and have recommended 2 further projects detailed in section 4 below for approval by the Area Board.

3. 2012 / 13 Budget allocation

- 3.1 The budget for CATG projects in 2012 /13 is £15, 226.

4. Proposed expenditure to be agreed by Area Board

Project	CATG funding to be agreed
4.1 Bishopstrow – bollards for pavement	£600

The cost of the project is £1100 and there is a request to Parish meeting to fund £500 towards this project.

There are a number of Highways issues in Bishopstrow which are in the process of being resolved. Funding would be used to install permanent bollards along one section of the pavement to prevent drivers driving on the pavement which is immediately outside front doors.

4.2 Longbridge Deverill

£850

The cost of the project is £1700 and there is a request to Parish Council to match fund a further £850.

The proposal will remove the 'no vehicles' traffic regulation order and replace it with a 'No Entry' order on Marsh Farm Lane over a very short distance before its junction with the A350. At the same time a 'no right turn' prohibition for A350 northbound traffic into Marsh Farm Lane will also be implemented.

It was widely accepted that many drivers did not understand the meaning of the 'no motor vehicles' regulatory sign and were ignoring the order by turning out of Marsh Farm Lane onto the A350. This is considered risky given the speed of vehicles and restricted visibility for both side road and A350 traffic. A number of near misses have been reported recently.

The actual legal costs of the order have been covered in this instance by combining it with another proposed order for the Warminster Areas. This has already saved approx. £2,000.

As the allocation for 2012/13 is £15,226, if the above expenditure is approved, the Warminster CATG will have a balance of £1305.35.

5 Recommendations

The CATG recommends that the Warminster Area Board:

- a) Agrees the 2 projects listed in section 4 for CATG expenditure.

Report Sponsor & Chair of CATG: Cllr. Andrew Davis
Report Author: Jacqui Abbott, Community Area Manager
Tel No: 07771 844 530
E-Mail: jacqui.abbott@wiltshire.gov.uk

Report to	Warminster Area Board
Date of Meeting	10 January 2013
Title of Report	Community Area Grants

Purpose of Report:

To ask Councillors to consider the following 4 applications seeking 2012/13 Community Area Grant funding.

1. Deverills Players; A request for £581
Officer recommendation: Approve

2. Job Club; A request for £2,500
This is a Councillor Led Initiative
Please see 1.8 and 1.9 below

3. Maiden Bradley Village Hall; A request for £984
Officer recommendation: Approve

4. Deverills Cricket Club; A request for £4,000
Officer recommendation: Approve

Total request if all applications are approved: **£8,065**

Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.

- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer’s recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

- 1.3. The emphasis in the Coalition Government’s Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary

groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Warminster area Board has been allocated a 2012/2013 budget of £47,714 for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek

funding for community projects and schemes both from the Area Board and other local and national funding sources.

- 1.12. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.13. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.14. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.15. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board. In Warminster, the Area Board chose to allocate this via a Participatory Budgeting event.
- 1.17. Warminster Area Board has a separate Community Area Transport Group (CATG) budget of £15,226 for 2012/13.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 2012 / 13• Small Grants Application Pack 2012 / 13• Warminster and Villages Community Area Plan• Councillor and Area Board projects checklist
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013. The final round will take place on the following date:

Board meeting

7 March 2013

Deadline for applications

25 January 2013

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of **£5,395.93**

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer Recommendations:

Ref	Applicant	Project proposal	Funding requested
8.1	Deverills Players	Entertaining Angels – dramatic production	£581

8.1.1 Officer Recommendation – Approve

8.1.2 The application meets the 2012/13 grants criteria.

8.1.3 The application demonstrates a link to the community plan through culture and leisure and calls for increased cultural activities.

8.1.4 The Deverills Players had an outstanding success last year supported by a grant from the Warminster Area Board – Alice in Wyleland. This was the first pantomime in the valley for a considerable time. This group is the only dramatic group in the valley. The production will again take place in the Barn at Manor Farm and will be open to everyone in the Deverill Valley and Crockerton and the surrounding villages. The show will be produced, directed and performed by local people.

8.1.5 The overall cost of the project will be £2,529 with match funding already committed of £1,948. The shortfall is £581 requested of the Area Board grants.

8.1.6 The local residents are keen to see another production this year following the success of last year and have expressed a preference for a play rather than a pantomime.

Ref	Applicant	Project proposal	Funding requested
8.2	Cllr led project – Pip Ridout for Job Club	Warminster and surrounding villages Job Club	£2,500

8.2.1 The application has been verified against the “Area Board led project triage checklist”.

8.2.3 If awarded, the funding would be used to provide a Job Club in Warminster each alternate Thursday afternoon from 3pm to 6pm. The Job Club would provide support and assistance to NEETs, JSA claimants, school leavers and all those seeking work. Guidance and small group seminars would be provided and also one to one counselling. Guidance would include writing CVs, interview skills and specific industry / service seminars.

Funding would cover the cost of advertising, a lap top for job searches, refreshments, stationary, postage, newspapers, contribution towards overheads (start up only), group work, coaching and mock interviews

8.2.5 A successful Job Fair was held at the Civic Centre in October 2012 and a survey conducted at the fair indicated that around 1/3 would attend a regular job club. Many people in the Warminster area and the villages have expressed a desire for a local service in Warminster.

There is a need for such a club in Warminster as the nearest job centre is now in Trowbridge. Transport is not always easy and the costs of looking for a job can be substantial and prohibitive. The club would provide local access to job seeking support including those from the surrounding villages.

Those aged 18 – 25 would be particularly targeted along with school leavers as statistics show that in Warminster, this group of job seekers is higher than the national average.

8.2.6 The project demonstrates a link to the community plan through economy and is linked to community issues of NEETs, unemployment, underemployment and low income.

8.2.7. The club will cost up to £5,000 for six months and match funding has been committed by the Town Council (Enterprise Warminster) (£1,500) and the Integrated Youth Service (£1,000).

Ref	Applicant	Project proposal	Funding requested
8.3	Maiden Bradley Village Hall	Foody fundraiser Maiden Bradley Village Hall	£984

8.3.1 **Officer Recommendation: Approve**

8.3.2 The application meets the criteria of the grants scheme 2012/13

8.3.3 The funding would be used to purchase security lighting and tables to enable the village hall to increase its fundraising for the Halls refurbishment project. The equipment will be used to help further fund raising events for repairs.

8.3.4 As the request is for under £1,000, no match funding is required.

Ref	Applicant	Project proposal	Funding requested
8.4	Deverills Cricket Club	Replace cutting equipment	£4,000

8.4.1 **Officer Recommendation: Approve on the condition that a further £2,000 match funding is identified.**

8.4.2 The application meets the criteria of the grants scheme 2012/13

8.4.3 the funding will be used to replace grass cutting equipment which is necessary to produce a suitable open playing area for the cricket team and for more general social, sporting and recreational use by the inhabitants of the Upper Deverills. The aim is to replace the tractor and gang mowers with a more modern and lighter triple mower system, likely bought second hand, that will allow reliable, efficient and effective cutting of the grass.

8.4.4 A link to the Warminster Area Community plan is demonstrated through “cherish and protect our sporting and recreational facilities (p6) and “support improved play and leisure facilities in the villages” (p13)

8.4.5 The need for the project has been voiced by the villagers who want to continue with the sporting, social, recreational and cultural events that this open area allows.

8.4.6. It is estimated that the equipment will cost £8,000 and match funding of £2,000 has already been identified with £2,000 to be found (see 8.4.1 above).

Documents used in the production of this report	Completed Community Area Grant Application forms Community Area Grants criteria 2012 /13 Area Board / Councillor led initiative criteria
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Jacqui Abbott Warminster Community Area Manager <u>Tel: 07771 844 530</u> Email: Jacqui.abbott@wiltshire.gov.uk
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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Deverills Cricket Club (DCC)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Replacement of DCC Grass Cutting Equipment		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To replace aged grass cutting equipment which is necessary to produce a suitable open playing area for the cricket team and for more general social, sporting and recreational use by the inhabitants of the Upper Deverills. The current system is a very old tractor, now very unreliable, and a set of towed gang mowers which are over 60 years' old and no longer cut accurately. The aim is to replace the tractor and gang mowers with a more modern and lighter triple mower system, likely bought second hand, that will allow reliable, efficient and effective cutting of the grass.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Kingston Deverill		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 5 Jul 2012 to date	
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date 18 Dec 12	No

Where will your project take place?	Maintenance of the cricket ground at Kingston Deverill
When will your project take place?	From early spring 2013 and thereafter.
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	The need for the replacement of the grass cutting equipment has been established in the 2012 season both through the marked increase of failures of the current equipment, much higher repair and maintenance costs, and also by the increasingly erratic quality of grass cutting. There is now a high risk of total failure of the equipment which would mean the loss of the cricket field for sporting, social, recreational and cultural events in 2013.
How many people will benefit from your project?	All of Upper Deverills villages.
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no.	Cherish and protect our sporting and recreational facilities WVCP p6 Support improved play and leisure facilities in the villages WVCP p13 WVCP 05-15
Any other information about your project. (Limited to a 1000 characters) In addition to the WVCP links, the emerging Upper Deverills Community plan notes the request for improved sporting and leisure facilities for the young of the community. The DCC provides an almost unique sporting organisation in the Upper Deverills in which young people can learn and play a sport, mentored and fostered by responsible adults from that same community. The cricket ground, maintained uniquely by the DCC, also provides a most attractive and apposite open area for all villagers, and which in the last few years has been used for Jubilee Commemorations, Royal Wedding parties, wedding marquees, village fetes, children's rounders matches and the like. It also provides a safe and secure setting for children to play informal sport or other games. An additional benefit is that the short grass areas provide parking for the Upper Deverills Village Hall (situated on the edge of the cricket pitch) and of particular importance during busy events such as the Wylve Valley Arts Trail.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="0"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is an application for a one off grant for a specific capital expenditure project. The subsequent operation and maintenance of the equipment would be carried out by the DCC.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The cricket ground, with its well maintained and cut grass, already makes a significant and demonstrable difference in the community through the provision of a playing area for the cricket team and a highly popular recreational, social and sporting area for the whole of the Upper Deverills communities.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB Not yet

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Upper Deverills Parish Council	£1000	£1000

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 20 Oct 2012	Month: Oct	Year: 2012
A - Total income:	£1114.60	
B - Minus total expenditure:	£1849.34	
Surplus/deficit for year: (A minus B)	£-734.34	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£3661.94 (excl £1000 PC grant)	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
2 nd hand triple mower	£8,000	Own fundraising/reserves		£
	£	Club Funds available for project	P	£1,000
	£	Parish/town council		£
	£	Parish eqpt grant	C	£1,000
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£	TBD	P	£2,000
Total Project Expenditure	£8,000	Total Project Income		£4,000

Total project income B	£4,000
Total project expenditure A	£8,000
Project shortfall A – B	£-4,000
Grant sought from Wiltshire Council Area Board	£4,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 19 Dec 201

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

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Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details	
Area Board Name	Warminster Area Board Project
Your Name	
Contact number	e-mail
2. The project	
Project Title/Name	Warminster and Villages Job Club
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to set up a regular, fortnightly job club in Warminster library. This will be for people looking for work who live in Warminster and the surrounding area. This group held a very successful Job Fair in the Civic Centre in October funded by the Town Council and Wiltshire Council. Many people at the fair said they would attend a regular job club if there was one available. The job club will offer support and guidance to those seeking work or those looking to increase their hours of work. The club will provide equipment and dedicated internet access to help with job searches.
Where is this project taking place?	<i>Warminster Library</i>
When will the project take place?	Alternate Thursday afternoons 3pm - 6pm from January 10 th , 2013
What evidence is there that this project/activity needs to take place/be funded by the area board?	A survey at the Job Fair found many people would attend a regular job club. Support is needed with internet and newspaper searches, completing forms / interview technique and building confidence.

How will the local community benefit?	Unemployment and underemployment is an issue in Warminster, particularly in the 18 - 25 age group which is higher than the Wiltshire average (for this age group). Many people have expressed a desire for a regular job club. A similar club has been set up for Westbury residents and this is proving to be very popular and helpful. Warminster residents and those from the villages will find access to support and advice enhanced through a local service. All groups will benefit inc. young people.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Yes - unemployment and underemployment		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	AYes - economy		
What is the desired outcome/s of this project? A LOCAL service to support and guide people into work including NEETs, JSA claimants, school leavers and all those seeking work and to improve their prospects. Advice will be provided in small group seminars and also one to one. Help will include completing forms, CVs, interview techniques, building confidence and workshops on specific areas e.g. health and beauty, teaching, care, media etc.			
Who will be responsible for managing this project? Pip Ridout, Karen Green and Sandra Samuel.			
3. Funding			
What will be the total cost of the project?	£ 5,000		
How much funding are you applying for?	£ 2,500		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Enterprise Warminster	1500	1500
	Integrated Youth Service	1000	1000
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name:	Date: 27/11/2012		
Position in organisation:			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Maiden Bradley Village Hall		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity		

2. Your project

Project Title/Name	Foody Fund Raiser Maiden Bradley Village Hall		
What is your project about and what does it aim to achieve?	The project is to purchase security lighting and tables will be used for community activities and events and will form part of the village hall refurbishment in general.		
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>			
In which community area does your project take place? (Please give name – see section 3)	Warminster Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Maiden Bradley Village Hall
When will your project take place?	As soon as funding is available
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Risk Assesment deamed wooden tables need replacing. Children and adults use these tables at community events. Security lights is needed as thefts of oil and the security leaving. A structural survey highlighted there is a need for repairs to the roof structure and fabric of the building.Parishioners have dontated their time to help paint and restore everal areas of the Halls infrastructure but more funds are required. The equipment to allow more people to take part in events and more fundraising events have been highlighted but all require tables. A sucessful curry night highlighted that there was enough demand to double the people attending but not enough tables .
How many people will benefit from your project?	whole parish & surrounding parishes
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areabords) or priorities of your area board) Please provide a reference/page no.	Maiden Bradley Parish Plan page 7 & 8 Warminster Community Plan page 13 13
Any other information about your project. (Limited to a 1000 characters) Maiden Bradley village have put a lot of effort and support into the refurbishment of this Hall to meet the current needs. The Hall is a vital meeting place and gives community cohesion, from family gatherings, youth club, toddler groups, to village social activites (and others) engage the villagers (and others near by) in a welcoming and friendly venue for all. The Committee need to keep the Village Hall in good order to meet the needs of the community. Along side the need for tables there is a need to supply security lighting to help those attending the Hall arrive and leave safely. The Village Hall would also benefit from a security system following the theft of Oil from the storage tank.the need for this equipment was highlighted by the Rural Police and the equipment required specified by them as being the most suitable.The Parish Council is supporting the refurbishment of the hall hence no match fund	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="6"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text" value="2"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Project will be complete if grant is successful

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

the Village Hall Committee will see the income it obtains increase with more participation at events as the equipment will be their to increase capacity. It will be a more secure venue people will leave events safely

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 04.10.12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31.03.12	Month: 03	Year: 2012
A - Total income:	£4685.00	
B - Minus total expenditure:	£3392	
Surplus/deficit for year: (A minus B)	£1293.00	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£0	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
tressle tables 10	£330	Own fundraising/reserves		£
tressle table trolley	£135			£
delivery	£97	Parish/town council		£
VAT	£112			£
Security Lightrs	£257	Trusts/foundations		£
VAT	£51			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£984	Total Project Income		£0

Total project income B	£0
Total project expenditure A	£984
Project shortfall A – B	£984
Grant sought from Wiltshire Council Area Board	£984
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the name of the organisations' bank account e.g. Chippenham Scouts	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 12/12/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

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Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Deverills Players		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Entertaining Angels - dramatic production		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The Deverills Players had an outstanding success last year - helped in large part by a grant from the Warminster Area Board - with Alice in Wyllyland, the first pantomime in the valley for a considerable time. We are still the only amateur dramatic group in the valley and we have decided this year to change the tone of our productions by putting on a 'straight', albeit comedy, play. We will again be performing in the Barn at Manor Farm, Kingston Deverill. The show will be open to everyone in the Deverill Valley and Crockerton, together with surrounding villages.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Warminster		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	No <input type="checkbox"/>

Where will your project take place?	Kingston Deverill	
When will your project take place?	18 and 19 January 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	Over the years several villagers and visitors have questioned why there have not been any amateur dramatic productions in the Deverill Valley - a hotbed of talent. The village halls in Kingston and Longbridge Deverill lay on a certain amount of entertainment in the form of suppers, quiz nights and the like, but there had not been a dramatic production for over ten years - until last January. The resounding success of Alice in Wyllyland was followed by constant demands for a show this year. And many people have asked for something entertaining but not necessarily a pantomime.	
How many people will benefit from your project?	250+	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	The Warminster and Villages Community Plan (2005-2015), under the Culture and Leisure Theme, calls for increased cultural activities 12 & 13	
Any other information about your project. (Limited to a 1000 characters) The show will be produced, directed and performed entirely by people from the Deverill Valley and Crockerton. This includes the adaptation of the barn itself into a comfortable theatrical venue, the construction of the stage and scenery, publicity and the actual production. The parish councils have been entirely supportive of this show itself and the aspiration to continue to put on productions by the Players in the future.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to perform in the coming years by securing parish council and village hall funding and income from ticket sales.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The number of tickets sold and the resulting happy faces will be the most obvious form of evaluation. However, we will also be canvassing villagers after the shows as to whether they want more from the Deverill Players.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder	Amount Applied For	Amount Received
Longbridge Deverill PC	£150	£150
Upper Deverills PC	£150	£150
Upper Deverills Village Hall	£300	nyk

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 2012	Month: Apr	Year: 2012
A - Total income:	£2875.90	
B - Minus total expenditure:	£2727.00	
Surplus/deficit for year: (A minus B)	£148.90	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£148.90	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Scripts	£102	Own fundraising/reserves	C	£148
Licence	£176	Programme, bar etc	P	£200
Temporary Event Notice	£21	Parish/town council	C	£150
Insurance	£280	Longbridge & Crockerton PC	C	£150
First Aid Cover	£90	Trusts/foundations		£
Stage & venue works	£850			£
Costume	£50	In kind		£
Toilet hire	£220			£
Prog, PR & tickets	£90			
Heating	£550	Other	P	£1,000
Props	£100	Village Hall	P	£300
Total Project Expenditure	£2,529	Total Project Income		£1,948
Total project income B		£1,948		
Total project expenditure A		£2,529		
Project shortfall A – B		£581		
Grant sought from Wiltshire Council Area Board		£581		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

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